

INSTRUCTIONS

All Moreton Bay Research Station (MBRS) clients must complete an induction. As group leader, I understand that it is my responsibility to ensure all students under my direction have completed an induction and understand the information below. Late arrivals and day visitors should check in with Reception on arrival. Please return this completed form to mbrs@uq.edu.au.

Question 1

I understand that while on MBRS the group must know, understand and abide by both the group permit conditions and the MBRS Environmental Management System. This includes:

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|--|--------------------------|---|--------------------------|
| a. Knowing what I am permitted to collect and how much | <input type="checkbox"/> | b. Always respect the environment, plants and animals | <input type="checkbox"/> |
| c. Knowing and recording the fate of collected specimens | <input type="checkbox"/> | d. No seawater down the sink drains | <input type="checkbox"/> |

Question 2

I understand that in the event of an emergency the group should contact MBRS staff in Reception during work hours or call 000 after work hours.

- | | | | |
|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

Question 3

I understand that all faulty/broken equipment should be brought to MBRS staff attention immediately.

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|----|--------------------------|-----|--------------------------|
| No | <input type="checkbox"/> | Yes | <input type="checkbox"/> |
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Question 4

I understand that if we have a first aid issue we may make use of the station first aid kits and should seek MBRS Staff assistance if required. An incident report may also need to be completed.

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|----|--------------------------|-----|--------------------------|
| No | <input type="checkbox"/> | Yes | <input type="checkbox"/> |
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Question 5

I understand that if the fire alarm is activated we should remain calm, and if not in danger, remain where we are. If the evacuation siren sounds, we must proceed to the evacuation muster point.

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|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
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Question 6

I understand that different types of laboratory waste need to be disposed of in different ways and will speak with station staff for assistance.

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|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
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Question 7

I understand that some organisms are venomous/poisonous and we will take due care when mudflat walking, wear shoes and avoid handling organisms without gloves.

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|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
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Question 8

I understand that any Indigenous or historical artifacts or remains found by my group must not be removed or disturbed and must be reported to MBRS staff.

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|----|--------------------------|-----|--------------------------|
| No | <input type="checkbox"/> | Yes | <input type="checkbox"/> |
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Question 2

I understand that it is my responsibility to be aware of the relevant zoning, permits and regulations that apply to my group's activities and to carry my permits at all times while in the field.

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|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
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Question 10

I understand that we must abide by all UQ OHS regulations while on the station including laboratory regulations such as wearing covered shoes, no food or drinks and no chemicals down any drains.

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|-----|--------------------------|----|--------------------------|
| Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
|-----|--------------------------|----|--------------------------|

Group Name

Group Leader Name

Group Leader Signature

Date