

CONSUMPTION OF ALCOHOL GUIDELINES

Moreton Bay Research Station, Faculty of Science

December 2017

This is a Faculty of Science guideline which provides guidance to Moreton Bay Research Station staff and visitors (including but not limited to students and researchers) with respect to the use of alcohol.

Moreton Bay Research Station is a University of Queensland workplace which provides facilities for teaching and research activities as well as accommodation for staff and visitors to the station. Intoxicated and irresponsible behaviour can cause disruption to staff, visitors and the broader community. The conduct of all staff and visitors must be in accordance with the [PPL: 1.50.01 Code of Conduct](#) or [PPL: 3.60.01 Student Charter](#) (as varied or replaced).

The Station Manager, staff, researchers and convenors are responsible for ensuring that staff and students under their direct control comply with the [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced) and the [Work Health and Safety Act \(QLD\) 2011](#).

This guideline supplements [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced), [PPL: 7.30.01 Event Approval and Control](#) (as varied or replaced) and the relevant Queensland legislation, all of which apply to all staff and visitors residing at, or visiting the research station.

All staff and visitors must comply with instructions and/or directions issued by the Station Manager (or other Faculty officer) with respect to the consumption of alcohol.

Staff, Researchers, & Convenors

Staff, Researchers and Convenors (except those with responsibilities for leading groups of minors – such as school groups) will be able to keep and consume alcohol without formal approval in the designated areas (VIP house, cabin, upstairs balcony, and upstairs kitchen), but should continue to ensure they behave in a responsible manner in relation to the consumption of alcohol. All noise at the station should cease at 10:00pm as per Redland City Council regulations.

Consumption of alcohol by Staff, Researchers, and Convenors in public areas of the research station is prohibited. Care must be taken to ensure the university's reputation is maintained by restricting consumption of alcohol to designated areas listed above. The only exception to this is when the Station Manager approves the use of public parts of the station for 'one off' events that does not interfere with other station users and fully complies with [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced), [PPL: 7.30.01 Event Approval and Control](#) (as varied or replaced) and the relevant Queensland legislation.

Educational groups (undergraduate and postgraduate)

Note: [The Liquor Act 1992 \(QLD\)](#) prohibits the sale of alcohol to a minor and the consumption of alcohol by a minor in public or in licensed premises.

Educational groups (undergraduate and postgraduate) are not permitted to bring alcohol onto the Research Station, except as follows:

If the Convenor (that is the academic staff member coordinating, supervising or leading the undergraduate group) wishes to do so, a function which includes the service of alcohol may be arranged. An "[Application to Keep or Consume Intoxicating Liquor on Site](#)" must be submitted to the Station Manager at least seven days prior to the arrival of the educational group on the Station and written approval obtained. Quantities permitted are strictly in accordance with University policy and The Liquor Act 1992 (QLD). The Convenor is responsible for ordering and transporting the alcohol to and from the Station and for complying with [PPL: 7.30.01 Event Approval and Control](#) (as varied or replaced).

Convenors are reminded of their duty of care for the wellbeing of students in their charge and that, on the station, duty of care extends to times outside normal working hours. Convenors are responsible for ensuring that all students and staff who consume alcohol are over the age of 18 years and for ensuring that students and staff behave responsibly on the Station.

Any unapproved alcohol arriving with groups will be confiscated for the duration of the visit and will be returned to the Convenor on the departure of the group. Any students found contravening this policy will be dealt with in accordance with the provisions of [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced); sanctions may include counselling, voluntary participation in education or treatment programs, suspension, dismissal, official warning, caution, referral to police, reimbursement for damage and/or a formal apology.

Please refer to the [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced) and [PPL: 7.30.01 Event Approval and Control](#) (as varied or replaced).

High School Groups/Students

[The Liquor Act 1992 \(QLD\)](#) prohibits the sale of alcohol to a minor and the consumption of alcohol by a minor in public or in licensed premises. Therefore, consumption of alcohol by high school groups/students and their Convenor(s) is prohibited. Additionally, no serving of alcohol will occur in areas where minors are present. All care will be made to prevent conflicting client groups from inhabiting the research station at the same time.

Catering Contractors

Catering Contractors must possess a Commercial Other Liquor Licence granted by the Office of Liquor and Gaming Regulation along with a Responsible Service of Alcohol Certification to stock, serve and/or sell alcohol on the Research Station. The Catering Contractor is responsible for ensuring they follow the Liquor Code of Practice for the responsible service, supply and promotion of alcohol at all times.

The Catering Contractor is responsible for ordering and transporting alcohol to and from the Research Station. Catering Contractors are prohibited from supplying and/or selling alcohol without the advanced written approval of the Research Station Manager. Permission will be required on a case by case basis for individuals and groups (undergraduate, postgraduate or conference groups). If alcohol is to be supplied and/or sold to groups, advanced written approval is also required from the group convenor.

The Catering Contractor is responsible for ensuring that any alcohol and/or alcohol containers remain within the designated communal dining areas or within areas approved for “one off” events by the Station Manager at all times.

Contractors (Including Catering Contractors)

Contractors will be able to keep and consume alcohol without formal approval in the designated areas (VIP house, cabin, upstairs balcony, and upstairs kitchen), but should continue to ensure they behave in a responsible manner in relation to the consumption of alcohol. All noise at the station should cease at 10:00pm, as per Redland City Council regulations.

Consumption of alcohol by contractors in public areas of the research station is prohibited at all times. In particular this includes areas frequented by clients (including school groups) – all parts of the teaching facilities, student accommodation and the main thoroughfare. The only exception to this is when the Station Manager approves the use of public parts of the station for ‘one off’ events by fully complying with the [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced) and [PPL: 7.30.01 Event Approval and Control](#) (as varied or replaced).

The Station Manager may refuse to accept services by a Contractor where the Station Manager has formed the view that the Contractor may not be complying with the [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced)

Media groups and Conference Delegates

Media groups and conference delegates will be able to keep and consume alcohol without formal approval in the designated areas (VIP house, cabin, upstairs balcony, and upstairs kitchen), but should continue to ensure they behave in a responsible manner in relation to the consumption of alcohol. All noise at the station should cease at 10:00pm, as per Redland City Council regulations.

Consumption of alcohol by media groups and conference delegates in public areas of the research station is prohibited. However, a function which includes the service of alcohol may be arranged. An "[Application to Keep or Consume Intoxicating Liquor on Site](#)" must be submitted to the Station Manager at least seven days prior to the arrival of the group on the Station and written approval obtained. Quantities permitted are strictly in accordance with University policy. The Convenor is responsible for ordering and transporting the alcohol to the Station and complying with the [HUPP 2.30.17 Alcohol, Tobacco Smoking and Other Drugs](#) (as varied or replaced) and [PPL: 7.30.01 Event Approval and Control](#) (as varied or replaced).

[The Liquor Act 1992 \(QLD\)](#) prohibits the sale of alcohol to a minor and the consumption of alcohol by a minor in public or in licensed premises.

Convenors are reminded of their duty of care for the wellbeing of staff and conference delegates in their charge and that, on the station, duty of care extends to times outside normal working hours. Convenors are responsible for ensuring that all staff and conference delegates who consume alcohol are over the age of 18 years and for ensuring that staff and conference delegates behave responsibly on the Station.



